

## Instructions Regarding Cooperative Quizzes

Clinton & Kohlmeyer (2005) offer the following example of a syllabus outlining cooperative quizzes.

1. Ten quizzes will be administered during the semester. Each quiz will cover one PowerPoint lecture presentation and will be given immediately following the lecture (i.e., same day).
2. You will be given each quiz to complete individually and then as a group. After these are collected, you will be given a copy of the same quiz (or parts thereof) to complete in a small group. During this time, you should openly discuss what you believe to be the best answers for the questions on the quiz with your group members. The group should strive to reach a consensus on quiz answers, but if that fails, you should work it out as you and the others in your group see fit. You will then turn in the quiz as a group, putting all group member names on the quiz.
3. The grade I record for each individual will be equal to the average of the individual and group quiz scores. This is designed to encourage you to perform to the best of your ability both individually and as a contributing group member. Quiz grades will be worth 10% of the course grade.
4. A post-quiz questionnaire (completed individually) will be administered following every quiz. This questionnaire will ask how each group member contributed to the group quiz results, how much you studied or otherwise prepared for the quiz, etc. The idea here is to gather information regarding the effectiveness and fairness of the group process.
5. Level of individual preparation – not to mention attendance – will affect both your grade and the grade of others in your group. There will almost always be at least one question on each quiz that can only be answered by attending and listening carefully to the lecture. Also, there is an attendance requirement: Excused absences of group members during the term will be dealt with on a case-by-case basis. However, the group quiz grade will not count and be averaged with your individual grade. Unexcused absences will receive no credit and will hurt the group effort by denying the other group members access to your knowledge.
6. Groups will be assigned by the instructor.

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Source: (adapted from)

Clinton, B. D. & Kohlmeyer, J. M. (2005). The effects of group quizzes on performance and motivation to learn: Two experiments in cooperative learning. *Journal of Accounting Education*, 23, 96-116.