2019

Course Design Institute

Sponsored by
the Office of Teaching, Learning & Technology
Center for Teaching

APPLICATION

The Course Design Institute is an intensive, multi-day institute for instructors wishing to learn how to design or substantially revise a course.

Instructors accepted into the institute will:

- Learn and apply a process for designing an effective course.
- Create a plan for developing elements of a course, including learning objectives, assignments and assessments, and the course outline.
- Explore teaching strategies and philosophies with colleagues and Center for Teaching staff.

Benefits to participants include hands-on guidance in the process of developing or revising a course, professional development and networking, and opportunities for continued consultation and support.

All participants are expected to attend the entire Institute, which will be held in the University Capitol Centre and the Main Library.

- Course Design Institute kick-off dinner
  - Sunday, May 19, 5:30 to 7:30 p.m.
- Course Design Institute
  - Monday, May 20, 9 a.m. to 3 p.m.
  - Tuesday, May 21, 9 a.m. to 3 p.m.
  - Wednesday, May 22, 9 a.m. to 3 p.m.

Please note that the Course Design Institute is open to instructors who wish to design or substantially revise an in-person course. If you wish to work on an online course, please apply for Distance and Online Education's Design4Online, a comprehensive training program that assists instructors at all experience levels in designing or redesigning online courses through the implementation of best practices and leading online pedagogy. For more information, please see teachonline.uiowa.edu/design4online.

**This application will require you to affirm that your DEO approves your application to the Course Design Institute**
LAST Name

Preferred FIRST Name

Email Address (@uiowa.edu)

College

Department/Unit

Additional Department/Unit (if necessary)

Instructors at the University of Iowa are eligible to apply for the Course Design Institute. What best describes your university classification? The institute is currently not open to graduate students.

- Tenured or Tenure-Track Faculty
- Clinical-Track Faculty
- Instructional Faculty
- Visiting
- Adjunct
Participants are expected to attend the entire institute. If you are selected to participate in the Course Design Institute, are you available to attend ALL of the required sessions?

- Sunday, May 19, 5:30–7:30pm (kick-off dinner)
- Monday, May 20, 9:00am–3:00pm
- Tuesday, May 21, 9:00am–3:00pm
- Wednesday, May 22, 9:00am–3:00pm

- Yes, I am available to attend the entire Course Design Institute.

The Course Design Institute will guide participants through the process of designing or substantially revising a course. We ask each participant to focus on a single course, but the course design process could then be applied to additional courses at a later time.

If selected to participate in the institute, would you be designing a new course or substantially revising an existing course?

- I will design a new course.
- I will substantially revise an existing course I have previously taught.
- I will substantially revise an existing course someone else has previously taught.

Please provide a (tentative) title for the course:


Please provide a brief tentative description of the course, including

- level (such as first-year undergraduate or graduate),
- anticipated enrollment, and
- expected support from TAs/graders.


When will the course be taught?


Will the course be required or elective?

- Required
- Elective
- Other (please explain)
Will the course be satisfying any General Education requirements?

- Yes (please specify)
- No
- Not sure

What are three specific goals you have for participating in the Course Design Institute?

To help us better support you, please tell us what course design challenges you have faced or that you anticipate facing.

Applicants *must* have the approval of their DEO.

- I have the approval of my DEO, whose name is